

Application for Proximity Housing Grant

Important Notes

1. This form may take you 10 minutes to complete. To complete the form, you will need your NRIC and that of your spouse. You will also need the NRIC of your parents or married child and spouse.
2. Please read the terms and conditions of the Proximity Housing Grant carefully and make sure that you can meet them before filling in this form.
3. You must give us a birth certificate to show your relationship with your parents or married child. If your parents or married child are living in a private residential property, you must show proof of their ownership of the property.
4. You, your spouse, and your parents or married child and spouse have to sign this form.
5. 'SC' refers to Singapore citizen and 'SPR' refers to Singapore permanent resident.
6. If your parents or married child are going to live with you, write down the address of the resale flat you are buying as the address of property.

Section A (To be filled in by all the resale flat buyers)

Address of Resale Flat			
Blk			
Particulars of Resale Flat Buyers			
Name (as in NRIC)	NRIC No.	Citizenship (SC or SPR)	Grant Recipient (Tick "✓")
1.			
2.			
3.			
4.			
Particulars of Parents or Married Child and Spouse			
Name (as in NRIC)	NRIC No.	Citizenship (SC or SPR)	
1.			
2.			
Relationship to grant recipient:			
Type of property owned or occupied:			
Address of property:			

Confirmation of Meeting Proximity Rule

We are applying for the Proximity Housing Grant for family / single / joint singles.

(Please tick one box)

We confirm that we meet the proximity rule.

- Our parents or married child are the joint owners or occupiers of the resale flat we are buying.
- Our parents or married child are living in an HDB flat in the same town or estate, or within 2 kilometres of the resale flat we are buying.
- Our parents or married child are living as owner-occupiers in a private residential property in the same town or estate, or within 2 kilometres of the resale flat we are buying.
- Our parents or married child have applied for a new HDB or DBSS flat, a resale flat or an Executive Condominium unit in the same town or estate, or within 2 kilometres of the resale flat we are buying.

Confirmation and Agreement of Resale Flat Buyers

We confirm that we have read the terms and conditions of the Proximity Housing Grant. We agree to keep to all of them, which include keeping to the proximity rule for at least 5 years from the date of purchase of the resale flat.

Date _____

Your Signature	Your Spouse's Signature (if your spouse is not one of the resale flat buyers)
1.	Name: NRIC No.:
2.	Name: NRIC No.:
3.	Name: NRIC No.:
4.	Name: NRIC No.:

Section B (To be filled in by parents or married child)

Confirmation and Agreement of Parents or Married Child

We, the parents or married child, confirm that we have read the terms and conditions of the Proximity Housing Grant. We agree to the application for the Proximity Housing Grant by the resale flat buyers and to keep to the proximity rule for at least 5 years from the date of purchase of the resale flat.

Date _____

Signature of Parents or Married Child and Spouse

1.
2.

Please read these terms and conditions carefully

Terms and Conditions of the Proximity Housing Grant

Note: These terms and conditions will apply in addition to the Terms and Conditions of Sale and Purchase of an HDB Resale Flat and the terms and conditions of any housing scheme the resale flat is bought under, including the CPF Housing Grant Scheme.

Proximity Housing Grant

1. The Proximity Housing Grant is given to eligible Singapore citizen household buying an HDB resale flat (the resale flat) to live with or near their parents or married child (that is, in the same town or estate, or within 2 kilometres of the parents' or married child's HDB flat or private residential property which is owner-occupied by them). Eligible Singapore citizen singles are also given the Proximity Housing Grant if they buy a resale flat with their parents. All Singapore citizens are eligible for the Proximity Housing Grant once.
2. The resale flat must be one that is not announced for the Selective En bloc Redevelopment Scheme.

Eligibility

3. You must be eligible to buy the resale flat in the open market under our prevailing policies, eligibility schemes, and terms and conditions. If you are buying the resale flat under the Fiancé/Fiancée Scheme, you must give us your marriage certificate on or before the date of completion of your purchase of the resale flat.
4. You must form a Singapore citizen household.
 - (a) If you are buying the resale flat as a family, you must be a Singapore citizen and at least one family member (that is, your spouse or child) must be a Singapore citizen or Singapore permanent resident. To qualify for the Proximity Housing Grant, your married child and at least one of your parents must be a Singapore citizen or Singapore permanent resident.
 - (b) If you are buying the resale flat as a single, you must be a Singapore Citizen of at least 35 years old. To qualify for the Proximity Housing Grant, at least one of your parents must be a Singapore citizen or Singapore permanent resident.
 - (i) You must be either unmarried, widowed, divorced or married to a non-Singapore citizen who is not a Singapore permanent resident.
 - (ii) If you are married to a non-Singapore citizen who is not a Singapore permanent resident, you only need be at least 21 years old if your spouse has a long-term social visit pass of at least 6 months at the time you apply to us.
5. You must meet the proximity rule.
 - (a) For a family, your parents or married child must be,
 - (i) the buyers or occupiers of the resale flat you are buying; or
 - (ii) living in an HDB flat in the same town or estate, or within 2 kilometres of the resale flat you are buying; or
 - (iii) living as owner-occupiers in a private residential property in the same town or estate, or within 2 kilometres of the resale flat you are buying.

If your parents or married child have applied for a new HDB or Design Build and Sell Scheme (DBSS) flat, a resale flat or an Executive Condominium unit as their new home, it will be used for the proximity reference (instead of the current home).

- (b) For a single, your parents must be the buyers or occupiers of the resale flat you are buying.

Grant Amount

6. We will determine the amount of the Proximity Housing Grant in line with our prevailing policies, rules and regulations.
7. The current amount of the Proximity Housing Grant is \$20,000 for a family and \$10,000 for a single.

Grant Payment

8. We will determine the pay out of the Proximity Housing Grant in line with our prevailing policies, rules and regulations.
9. As a guide, we will pay out the Proximity Housing Grant into the CPF Ordinary Account of the grant recipient as follows.

(a) For a family

- (i) If you and your spouse are the buyers of the resale flat and Singapore citizens, both of you will share the Proximity Housing Grant equally.
- (ii) If your spouse is an occupier of the resale flat or a Singapore permanent resident, you will get the full amount of the Proximity Housing Grant.
- (iii) If the resale flat is bought by more than one family which is eligible for the Proximity Housing Grant, for example, you and your spouse with your parents; or you and your spouse with your married brother or sister, you can choose which family to get the Proximity Housing Grant.
- (iv) If your spouse has received the Proximity Housing Grant for another resale flat before both of you were married, you can get half the amount of the Proximity Housing Grant if you are a Singapore citizen.

(b) For a single

- (i) You will get the full amount of the Proximity Housing Grant.
- (ii) If you are buying the resale flat with a brother or sister who is also single, both of you will each get the Proximity Housing Grant.
- (iii) If you are buying the resale flat with an unrelated Singapore citizen who is single and both your parents are included as the buyers or occupiers of the flat, both of you will each get the Proximity Housing Grant.
- (iv) If there are more than 2 buyers of the resale flat who are eligible for the Proximity Housing Grant, you can choose which 2 buyers to get the Proximity Housing Grant.

Use of Grant

10. You must use the Proximity Housing Grant as upfront capital payment to buy the resale flat so as to reduce the housing loan needed.
11. You can use the Proximity Housing Grant only for housing. You cannot use it for other purposes, for example, to pay for stamp and legal fees, equities investments, education, Home Protection Insurance premium, HDB upgrading costs or buying a private property (except for an Executive Condominium sold by a private property developer).
12. If you sell or stop being an owner of the resale flat, the Proximity Housing Grant will be part of the CPF money that you have to return to your CPF account. The return, use and withdrawal of your CPF money will depend on the CPF Board's prevailing policies, rules, regulations, usage limits, and terms and conditions.

Lease Administration

13. You must keep to all lease administration conditions and policies for the ownership of an HDB flat. This includes those of any housing scheme the resale flat is bought under, for example, the CPF Housing Grant Scheme.
14. Each household can only enjoy the Proximity Housing Grant once. You will not be eligible for another Proximity Housing Grant if you buy another HDB flat in the future. This includes your spouse who did not receive the Proximity Housing Grant as we say in clause 9(a)(ii).
15. You and your parents or married child must keep to the proximity rule for at least 5 years from the date of purchase of the resale flat. During the 5 years, you cannot apply to buy a new HDB flat, a DBSS flat, an Executive Condominium or a resale flat; rent a flat; and take over the lease or tenancy, or be included as the essential family member of another flat, DBSS or Executive Condominium outside the town or estate of the resale flat.
16. For the Proximity Housing Grant for a family, your parents or married child may buy a new or resale HDB flat, a DBSS flat or an Executive Condominium from a private property developer, or a private residential property during the 5 years as we say in clause 14, but must keep to the proximity rule.

General

17. The terms and conditions of the Proximity Housing Grant will apply to you, your spouse, your parents or married child and other essential family members of the resale flat.
18. If you, your spouse and your parents or married child,
 - (a) break or do not keep to any of the terms and conditions of the Proximity Housing Grant;
 - (b) make any false declaration in your application for the Proximity Housing Grant or to buy the resale flat; or
 - (c) give false information or hold back information in any written forms or undertakings; oryou become ineligible to buy or retain the resale flat or for the Proximity Housing Grant, we may, without prejudice to any other rights, not register or stop processing your application to buy the resale flat or for the Proximity Housing Grant, compulsorily acquire the resale flat and recover the Proximity Housing Grant with interest.
19. The amount of interest you have to pay will be what the Proximity Housing Grant would have earned in your CPF Ordinary Account from the day it was put in to the end of the month you return the Proximity Housing Grant and interest to us.
20. We shall have the sole discretion to determine whether to recover the Proximity Housing Grant in full or in part, the amount of Proximity Housing Grant to be recovered, and the rate and amount of interest that you have to pay in line with our prevailing policies, rules and regulations.
21. If you do not return the Proximity Housing Grant and interest in full, any amount not paid will be a debt owing to us. You will not be allowed to buy or take over the lease of another HDB flat until you have paid off all the debts you owe us.
22. We reserve the right to vary the terms and conditions of the Proximity Housing Grant at any time in line with our prevailing policies, rules and regulations.

Caution

It is an offence for any person to give us false information relating to buying or selling an HDB flat, including information on the eligibility for the Proximity Housing Grant. Any person who gives false information will be guilty of an offence and will have to pay a fine of up to \$5,000 or be imprisoned for up to six months (or both).

Our Privacy Policy

We collect personal information from you so we can run our public housing programmes and services. We may share information with other government agencies, unless this is not allowed by law. This is so we can serve you in the most convenient, efficient and effective way. We will not share your personal information with non-government organisations unless they are authorised to carry out specific government services.

If you would like to find out more about HDB's Data Protection and Privacy Policy, you can visit our website www.hdb.gov.sg for more details.

These terms and conditions are updated on 24 August 2015