



Sales Department
480 Lorong 6 Toa Payoh
Singapore 310480

**REQUEST FOR CANCELLATION OF FLAT APPLICATION
(BEFORE SIGNING AGREEMENT FOR LEASE)**

Note: Words with a plural meaning will also include the singular meaning and words referring to males will also include females.

Section 1 – Details of Flat Application

Sales Registration No. : _____

Address of Flat Booked: _____ (“the Flat”)

Section 2 – Particulars of Applicant(s)

Name	NRIC No.	Relationship to Applicant 1
1.		Applicant 1
2.		
3.		
4.		

Section 3 – Request to Cancel Flat Application

We request to cancel my/our flat application and reject the booked flat at _____.

2 The reason for the cancellation is _____.

3 We fully understand and agree that from this date onwards, we will have no further claim to the booked flat and will comply with administrative measures that are applicable under the HDB’s prevailing policy. We also understand and agree that upon cancellation of our flat application, we will forfeit the option fee.

4 We understand and agree that if we have been given an Additional Housing Grant (AHG)/Special Housing Grant (SHG), we will have to return the AHG/SHG amount (with accrued interest) to the HDB.

[FOR FLAT APPLICATIONS SUBMITTED FROM MARCH 2012 ONWARDS]:

5 We understand and agree that upon cancellation of our flat application, we and all the essential members in the flat application will have to wait out a one-year period before we can submit another application:

- a) to buy a subsidised flat from the HDB;
- b) to buy a resale flat with a CPF Housing Grant (including an Additional CPF Housing Grant);
- c) to buy a Design, Build & Sell Scheme (DBSS) flat or an Executive Condominium (EC) unit from a private developer (with or without CPF Housing Grant);
- d) to buy a resale flat that has been announced for Selective En-bloc Redevelopment Scheme; or to take over an existing subsidised flat by way of an outright transfer.

The one-year wait out period will start from the date of cancellation of the flat application.

Signature/RTP of Applicant (1)

Name:

NRIC No.:

Contact No.:

Signature/RTP of Applicant (2)

Name:

NRIC No.:

Signature/RTP of Applicant (3)

Name:

NRIC No.:

Date:

Signature/RTP of Applicant (4)

Name:

NRIC No.: